In citing materials from the Russell Library collections, please include date, subseries, series, and record group or collection name (schematic heading on box label).

Please do NOT use box numbers as these are subject to change; they exist merely for retrieval purposes.

THE EXAMPLES BELOW ARE IN FOOTNOTE FORMAT AND ARE USED HERE TO ILLUSTRATE THE ITEMS OF INFORMATION THAT SHOULD BE INCLUDED IN A CITATION. WHEN DOING AN ACTUAL FOOTNOTE OR BIBLIOGRAPHY, THIS INFORMATION SHOULD CONFORM TO THE MANUAL OF STYLE BEING USED FOR THE RESEARCH WORK. CITATIONS MAY BE SHORTENED AFTER THE FIRST REFERENCE.

Example #1: Manuscript materials


Example #2: Credited photographs

White House Luncheon, 19 February 1953, photograph by Mr. Nelson Einwacchter (U.S. Army), Richard B. Russell Collection, Richard B. Russell Library for Political Research and Studies, University of Georgia Libraries, Athens

Example #3: Uncredited photographs


Example #4: Oral histories

Mr. Ivan Allen, 15 March 1971, oral history, *, Richard B. Russell Collection, Richard B. Russell Library for Political Research and Studies, University of Georgia Libraries, Athens

Example #5: Audio-visual materials

*At this point a page number would be given if it is a transcript or a reel number if it is actual film or tape.