Intention to Publish Policy Agreement for Materials for which the Russell Library owns or administers copyright

Subject to the following conditions, I/We request permission to publish material reproduced from the Richard B. Russell Library for Political Research and Studies, University of Georgia Libraries (Russell Library). Items to be published, as well as publication information, are listed in the bottom section of this form.

1. Permission is granted for one-time use only. Material may not be re-used without the written permission of the Russell Library. The User must complete a separate permissions form for change of use; change in format; sale, transfer, or loan to a different user, publisher, distributor, company, corporation, etc., either in the United States or elsewhere; change in agreed upon distribution; change in location; or any other deviation from the uses designated below.

2. Permission to publish is contingent upon the acknowledgement of this request from a Russell Library representative.

3. The publisher agrees to send the Russell Library a copy of the publication(s) containing the Russell material(s) used. In the case of motion pictures, slideshows, videos, exhibits, or any other such work, the publisher undertakes to send still photographs or photocopies of the title frame and frame showing picture credits.

4. If non-profit, the User certifies that all funds it collects from fees, charges, royalties or other income from its use of the material obtained from the Russell Library shall be used for non-profit purposes.

5. Citations should consist of the following for each image: Collection name (required), Richard B. Russell Library for Political Research and Studies, University of Georgia (Required)

Date of Request:

Year/Month/Day

Name: *required

Organization:

Address 1: *required

Address 2:

Address 3:

City: *required

State: *required

Zip: *required

Country
Telephone: *required

E-mail: *required

Format and Distribution Information:

Print Media (book, article, newspaper, etc.):
- Book
- Magazine/journal
- Catalog/brochure/flyer
- Newspaper article
- Cover
- Thesis/Dissertation
- Personal publishing (1000 or fewer copies)

Number of copies or circulation size: __________

Film/Video Production:
- Standard/non-standard TV - Local
- Non-Broadcast
- Standard/non-standard TV - National
- Non-Broadcast Instructional
- Standard/non-standard TV - World Wide
- Home video sales/rental
- Non-theatrical distribution
- Theatrical

Other:

Digital Publishing:
- CD
- E-Books
- Online Exhibit
- DVD
- World Wide Web

Other Uses:
- Advertising
- Exhibits
- Commercial Display
- Office Decor
- Commercial Product
- Presentation
- Theater/Live Event
- Classroom Project

Other:

Name of Author(s): ______________________ Title: ______________________

Publisher: ______________________ Date of Publication or Display: ______________________

Signature ___________________________ Date ___________________________

Print Name ___________________________

Researcher Account User Name ___________________________